



Town of Sylvan Lake Library Board Emergency Meeting
 Summer Villages of Sylvan Lake Administration Office
 Monday Nov. 5, 2018

MEETING MINUTES

TIME: 7:02

MEMBERS PRESENT: Deb Parry, Kathy Inglis, Julie Maplethorpe, Mareen Redies, Rhonda Hamilton-McPhail, Phyllis Forsyth, Shirley Allen

REGRETS: Karen Baier, Teresa Rilling

	Action to be taken:	By who:	Timeline:
1. Called to order by Deb Parry at 7:02 pm			
2. Emergency procedures			
3. Welcome Guests: Phyllis Forsyth, CAO Summer Villages of Sylvan Lake; James McPhail			
4. Approval of the Agenda: No amendments. Moved by Kathy Inglis to accept. Carried.			

<p>5. Introduction to the reasons for this meeting: Chair, Deb Parry: There have been some conflict issues with members of the Library Board and this meeting was called to address these. At this time, I am asking for a motion to go into closed session. Moved by Mareen, seconded by Shirley. Carried.</p> <p>The meeting went into closed session at 7:08 pm</p> <p>At 8:20 Kathy moved to end the closed session. Mareen seconded. Carried.</p>			
<p>6. Recommendations coming out of this meeting:</p> <ul style="list-style-type: none"> - orientation for board and staff - names beside agenda items - encourage and increase in our use of face-to-face communication - develop a strategic plan for fundraising - finish our 2 major projects Personnel Policy and Safety Updates started in the summertime - investigate the Abilities in Disabilities program or something similar 			
<p>7. Adjournment: 8:44 pm</p>			

Nov 28, 2018

Deb Parry