



Sylvan Lake Municipal Library
Regular Monthly Meeting – Program Room
Wednesday, February 14, 2018

Minutes

Attendance: Dwayne Stoesz, Caroline Vandriel, Julie Maplethorpe, Shirley Allen, Starla Fifield, Teresa Rilling, Deb Parry. With regrets: Kathy Inglis, Karen Baier, Rhonda Hamilton-McPhail

1. Called to order by Dwayne at 7:00pm
2. Emergency Procedures
3. Approval of the Agenda: Julie, carried.
4. Welcome Guests: Cathy Lichtenwald
5. Approval of the Minutes of January 17, 2018: Teresa, carried.
6. Treasurer's Report:

January Bank Balances:

Chequing: \$104,050.56

Investment GIC: \$57,177.66

Accrued Interest on our GIC: \$1230.34

All motions made during our January meeting have been put into place and will be reflected on the February bank statement. Motion to accept treasurer's report: Shirley, 2nd Mareen, carried.

7. Librarian's Report – Caroline Vandriel. The copier has been replaced. Everything has been transferred over from the older model. All issues have been resolved with Telus.
8. Open Issues
 - a) New position filled: Introduction to Cathy Lichtenwald: congratulations and welcome from the board.
 - b) Results of Read for 15: 7th overall in the whole program of 35 libraries. Readership was down from last year.
 - c) Results of 50% off sale on Family Literacy Day: sold 38 memberships at the reduced rate, 4 of which were new to the library.

d) XOX party: Julie questioned whether there would be a charge or donation for the next one.

Discussion followed about putting the donation box in a more prominent spot. Some suggestions came forward which Caroline will share with the staff.

9. New Items

a) PRL Conference – September 24th: annual conference includes library staff and board members: this year the focus is on library staff. Julie moves that the library will be closed on September 24th so all staff can attend the conference. Teresa 2nd, carried.

b) Annual Report: Caroline presented this; discussion followed. Based on corrections sent in, Teresa made a motion to accept this annual report. 2nd Shirley, carried.

c) Director's Evaluation: Caroline has sent out last year's evaluation form to members of the committee. Still needs to go over goals and planning.

10. Next Board meeting: March 14

11. Adjournment: 7:35 p.m.