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# Rocky Public Library



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**MINUTES**  
**Rocky Mountain House Library Board**  
**Wednesday, March 27, 2019 Library Meeting Room**

**Present:**

Ben Worth Jason Alderson  
Maryon Siemens Mimi Cole Robin Begin

**Absent:** Mike Day Cammie Liard Cindy Winchell

**1. CALL TO ORDER**

The regular monthly meeting of the Rocky Mountain House Library Board was called to order by Chairperson Jason Alderson at 7:00 p.m. on Wednesday, March 27, 2019 in the Library Meeting Room.

1.1 Agenda & Minutes

1.1.1 Additions/Changes to the agenda and minutes –

2.4 Status of Mimi's application for Town Status  
3.1 Plan of Service  
3.2 Board Vacancy

1.2 Motion to adopt the minutes and agenda

**Motion # 482** Mimi moves to accept the agenda as amended **CARRIED**

**Motion # 483** Mimi moves to accept the minutes of February 27, 2019 **CARRIED**

1.3 Business Arising - none

**2. ITEMS FOR DECISION**

2.1 Financial Report - Ben presented his report. The salary invoices from the Town were received late so in the financial report it shows a "0".

**MOTION # 484** Robin moves to accept the financial report as read **CARRIED**

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2.2 & 2.3 Inter Municipal Library Board – Jason reports that he was approached by Ron Sheppard director of PRL to begin discussion about forming a Tri Municipal Library Board. This would include RMH, Nordegg and Caroline. There was discussion whether this would include the First Nation Reserves as well? There is a contact with AB Library Services Branch who could help us with conversion. Ben will email Ron offering to set up a meeting with him and board members.

**MOTION #485** Robin moved to accept this as information. **CARRIED**

2.4 Mimi's application status – Ben reports that Mimi has resigned her County position. She then applied to the town for their Library Board position. The Board supports Mimi's changes and looks forward to her continuing on the board assuming the Town appoints her.

### 3. ITEMS FOR DISCUSSION

3.1 Plan of Service – Ben brought to the Boards attention that the Plan of Service we are currently operating under is dated 2015 – 2020. This would be to the end of 2020. Jordan DaSilva of Public Library Services Branch is willing to present to the Board when the time comes to make a new Plan of Service.

3.2 Board vacancy – there is a County position vacant on the board. Ben has had two inquiries for the position.

### 4. ITEMS FOR INFORMATION

#### 4.1 Library Manager's Report

Ben presented his report. The new software Polaris is up and running in the library. He is confident that with after dealing with a few glitches and needing technical support, everything will be running smoothly.

4.2 BFF – Maryon reported that Moe at Rocky Cinema has said that he can meet the technical requirements of the Banff film festival. Maryon is waiting for him to fill in the technical portion of the application then it can proceed. Ben will talk to Lesley at Olds Public to see how they set up the part "who is financially responsible".

**MOTION # 486** Robin moves to accept 4.1 and 4.2 as information **CARRIED**

5. **CORRESPONDENCE** – None

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**6. NEXT MEETING** April 24, 2019 7 p.m.

**7. ADJOURNMENT**

**MOTION # 487** Jason moves to adjourn at 7:50. **CARRIED**