

Ponoka Jubilee Library Board Minutes

September 15, 2022



Location: Ponoka Jubilee Library and Zoom

Present: Current Board Members: Jeff Ramage [Chair], Sharon Rowland[Treasurer], Laeta Morskate [Secretary], Kathleen Terry, Alana Cissell, Jeffrey Hanger, [Members at large] Cal David [Town of Ponoka representative].
Library Manager: Dan Galway

Regrets:

Unnamed [County of Ponoka representative]
Theresa Theriault

Public Present:

1.0 Call to Order at 6:30 PM

- 1.1 Treaty and Land Acknowledgement
- 1.2 Adoption of Agenda
 - 1.2.1 Addition item 5.2 Laeta.

Motion: to adopt the amended Agenda by Laeta Morskate. Carried.

- 1.3 Reading and adoption of the May and June minutes.

Motion: to adopt the minutes for May and June 2022 by Alana Cissell. Carried.

- 1.4 Review and reflection on our team norms.

2.0 Finance

- 2.1 Financial Report for June-August 2022

- 2.1.1 Presentation of Financial Report for June-August 2022.

- 2.1.2 Discussion about moving the Red Deer Foundation income to a new Endowments line item.

Motion: to accept the Financial Report for June-August as presented by Kathleen Terry . Carried.

- 2.2 2022 Town of Ponoka Budget request.

Motion: to go in Camera at 7:14 pm by Jeff Ramage. Carried

Motion: to come out of Camera at 7:19 pm by Jeff Ramage. Carried

3.0 Librarian's Report

- 3.1 Statistics

- 3.1.1 Library Usage, Circulation, Patron numbers are all up, as well as Social Media followers and interactions.

- 3.2 Operations

- 3.2.1 Summer students have delivered a successful Summer Reading program.

- 3.2.2 Library Assistants have been engaged in planning their programs for the fall session and for 2023..

- 3.2.3 The Community Free Pantry is set up and running .
- 3.2.4 Dan Galway was interviewed for 89.7 Radio, the interview aired September 8th,2022 .
- 3.2.5 Staff undertook a two day training session through the Imagine Institute.
- 3.2.6 New measures were implemented in order to make staff feel more supported. Scheduled times are set aside to meet with each staff member on a regular basis.
- 3.2.7 The Library has received \$8500 in funds to support the upcoming events on The National Day For Truth And Reconciliation. The grant was provided by the Canadian History Fund.

3.3 Programming

- 3.3.1 Trivia nights are well received .
- 3.3.2 On September 29 the Library is facilitating “Discovering Truth”.
- 3.3.3 In August Cosplay Cafe was hosted.

4.0 Reports

4.1 Town of Ponoka Report (Cal David)

- 4.1.1 Cal David attended a Parkland Regional Board meeting September 15.
- 4.1.2 Sharon Rowland’s position on the board expires in October. She has shared she would like to stay on for another term.
- 4.1.3 Cal David will attend the Alberta Municipalities Conference in Calgary.

5.0 New Business

- 5.1 A Federal Holiday is being observed on September 19. This will not impact the operation of the Library
- 5.2 Laeta Morskatehas shared that she is no longer able to fulfill the role of Secretary on the board.
 - 5.2.1 A new Secretary is to be elected at the next meeting.

Next Meeting Date: October 20, 2022 at 6:30 pm in the Ponoka Jubilee Library.

Motion: to adjourn at 8:05 pm by Alana Cissell. Carried.