

AMBC Purchase Guidelines for Book Vendors

(Approved February 10, 2009)

- New and recently published books
- Some English translations are acceptable
- Some bilingual children's books are acceptable
- Avoid multi-volume sets as possible
- No reprints
- No audio-visual material or magazines
- No book kits (e.g. book and CD sets)
- No political tracts or inflammatory material
- No consumable materials (e.g. sticker books, puzzle books, workbooks)
- No travel guides, books on technology, current affairs or current politics (they outdate too quickly)
- 70-85% fiction, published within the past 5 years
- 15-30% non-fiction, published within the past 3 years
- A mixture of paperback and hardcover

** Please include transcriptions for books in languages with non-Roman scripts (include title, author, publication date, and subject)

AMBC Donations Guidelines

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Donated material should generally match the same type of criteria as listed in the purchase guidelines in an effort to keep the collection as relevant and appealing as possible to patrons. However, translated titles are readily accepted for donation to the collection.

Appropriate donations are:

- published within the past 10 years
- new or like-new condition
- translations from English or other languages

Inappropriate donations are:

- 15 years or older
- musty, torn, dirty, etc.
- material that you would not deem suitable in age or condition for your own English language collections